

Westfield Fire and Rescue District

Special Meeting
December 7th, 2020

Trustee Horner commenced the meeting via Zoom on December 7th, 2020 at 6:30 pm. Roll call: Patterson-here, Schmidt- here, Horner- here. Meeting commenced.

Guests- Ron Oiler, Carol Rumburg

Comments from the floor

- N/A

Chief's Report

-Chief Fletcher in attendance.

-Chief's Report- 38 total runs for the month of October. 23 were EMS, 9 fire, 6 MVAs and 1 aero-medical transport. 31 runs were in the Township, 7 in the village for 25 residents and 13 non-residents.

-Mask Up Medina Project- Community mask distribution organized by the Medina County Health Department. Free, disposable, non-medical masks were distributed during the hours of 10am-12pm on Friday, December 4th. Approximately 45 boxes (2,250 masks) were distributed by WFRD staff as cars drove through the fire bay doors.

-Mr. & Mrs. Claus made an appearance via a firetruck at the Rory O'Neil Westfield ballpark parking lot on Saturday, December 5th from 10am-12pm. Kids were able to take pictures with Mr & Mrs. Claus (socially distanced) and the kids were given a book that was donated by local residents. Chief estimates that around 300 kids attended. Pictures were made available on the Fire Association's website.

-5 Year Plan- Will focus on personnel development, training, response guidelines, fire prevention and vehicle maintenance and replacement. Chief expects the five-year plan to be complete by the end of January, 2021.

-Lexipol Update- Chief is meeting virtually with Lexipol representatives later this week. The program should be up and running in a few weeks.

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Minutes to be approved

November 16th, 2020- **Trustee Horner motions to approve the minutes as presented; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.**

Fiscal Officer Report

- FO Kurtz in attendance.
- Appropriation Status (See Attached)
- Fund Status (See Attached)
 - Secondary Checking- \$102,184.29 (money market)
 - Primary Checking- \$163,895.34
 - Total Fund status- \$266,079.63
- Cash Summary by Fund (See Attached)
- Payment Listing- totals \$8,191.46 (See Attached)

Trustee Horner motions to pay the bills totaling \$8,191.46; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.

- Revenue Status (See Attached)
- Receipt Detail (See Attached)
- Appropriation Supplemental (See Attached)
 - Funds were moved to cover Lexipol costs and squad cell phones.

Correspondence

- FO Kurtz received a refund check from the US Treasury in the amount of \$1,332.00 for overpayment of 941 payroll taxes. The letter received stated that there was an overpayment for the first quarter payroll taxes in the amount of \$1,296.00. The US Treasury did not actually remove the payment that was sent to them in September 2020, but their records indicate that they did receive it (the bank has not cleared the payment). Kurtz will reach out to the US Treasury for clarification on the discrepancy.

Old Business

- Pavilion Update- Roofing and siding are almost complete.

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- The boy scouts met last week for the first time at the WFRD training room.

New Business

- 5 Year Plan- See Chief's report. Horner would like to have a village member sit on the committee for the plan. Mr. Gladden will be on the committee as well.
- Medicount Contract- EMS billing service that WFRD contracts with. Chief states their customer service is good. WFRD was contracted with Medicount the last four (4) years. The trustees would like to review the contract as well as legal and reassess at the next meeting.
- Village of Westfield Center payments- All payments are current and correct. FO Kurtz spoke with Marybeth from the village regarding this.
- Temporary Budget Appropriations 2021 (See Attached)- Permanent budget will be approved at the end of February 2021 per FO Kurtz. Some line items already contain the permanent budget amounts.

Trustee Schmidt motions to adopt Resolution #2020-07, 'Setting Temporary Appropriations for year 2021 in the amount of \$109,955.00; seconded by Horner. Roll call: Patterson-aye, Schmidt-aye, Horner-aye.

Announcements

- Next meeting will be Monday December 21st at 6:30pm via Zoom.

Trustee Horner makes a motion to adjourn at 7:13 pm; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Meeting adjourned.

Respectfully submitted by:

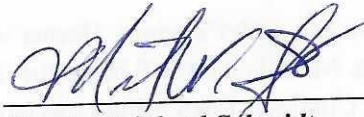
Amy M. Banfield

Date approved: 12-21-20

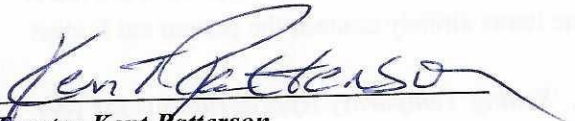
Westfield Fire and Rescue District



Trustee Craig Horner, Chair



Trustee Micheal Schmidt



Trustee Kent Patterson

05-15-21